

NHK Symphony Orchestra, Tokyo ~Recruitment (Tutti Viola) ~

NHK Symphony Orchestra seeks the position of a few Tutti Viola players

1. Screening dates:

1) Screening by submitted documents:

Applicants should submit documents specified below by Monday, May 26th, 2025

2) **1st Audition** (by section)

Wednesday, July 2nd, 2025 (starting at 11:30)

a) Set piece

Carl Stamitz: Viola Concerto in D Major Op.1 (Henle Verlag) 1st Movement with cadenza* or

F.A. Hoffmeister: Viola Concerto in D Major (Henle Verlag) 1st Movement with cadenza*

(*prepared cadenza of candidate's choice)

b) A piece of your own choosing

c) Orchestral excerpts (the scores will be sent to those who pass the document screening.)

3) **2nd Audition** (decided by the whole orchestra) (Date, time and to be announced.)

Audition pieces: Same as the 1st audition

2. Place of audition: NHK Symphony Orchestra, Takanawa Studio (2-16-49, Takanawa, Minato-ku, Tokyo

Phone: +81.(0)3-5793-8111)

3. Please note:

1) For the 1st and 2nd audition, a piano accompanist should be arranged by the applicant.

If it is difficult to arrange, you can use the NHK SO piano accompanist.

2) Those who pass the document screening will be notified by Friday, June 13th, 2025.

No telephone inquiries will be accepted.

3) The successful candidates from the first audition will be notified by Thursday, July 3rd, 2025.

4) All individual expenses for the audition shall be borne by applicant.

5) Submitted documents (résumé and letter of recommendation) are non-returnable.

After the screening and auditions, submitted documents by all applicants except those of a successful applicant shall be shredded and disposed with caution.

4. How to apply

1) Résumé(Application form) - including your name and current address, date of birth, contact details (mobile phone number and email address where you can be reached during the daytime), history of study (names of teachers studied under), professional career, awards received, as well as your reason for applying for the audition and a recent photo.

2) A letter of recommendation (no format is specified, but it should be written after January, 2025. If you submit a hand-written letter in a language other than Japanese, please attach a typed version.)

3) Please download the Application form from our web site. <https://www.nhkso.or.jp/en/about/audition/index.html>

5. For inquiry, **please contact:** nsoaudition-inquiry@nhkso.or.jp

6. Send to by post to: NHK Symphony Orchestra, Tokyo Attn : <Tutti Viola> Audition Section

2-16-49 Takanawa, Minato-ku, Tokyo, Japan 108-0074

by email to: nsoaudition-inquiry@nhkso.or.jp

NHK Symphony Orchestra, Tokyo
Application form to audition - Viola (tutti)

受付番号	
受付日	

Name			
Date of birth	(Age)		
Address			

Photo
3cm x 4cm

【Contact Infomation】			
Phone		Mobile	
F A X		E-mail	

【Educational background】 Please include education and teacher.	

【Awards received】 Please include dates received.	

【Work Experience】	
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*If you require additional space, please submit an attachment.

【Name of the piano accompanist】	
Name	
<input type="checkbox"/> I would like to use the NHKSO piano accompanist.	

【Health condition】

【Selection Repertoire】			
Prepared program	<input type="checkbox"/> C.Stamitz	<input type="checkbox"/> F.A.Hoffmeister	
Free program	Composer		

*If you would like us to provide the NHKSO Piano accompanist, please send us the Piano score for free program.

Jul.2025

<Consent to the handling of personal information>

Handling of Personal Information in Recruitment Selection Process

Personal Data Protection Administrator
NHK Symphony Orchestra
(Contact details same as below)

The NHK Symphony Orchestra (Public Interest Incorporated Foundation) will properly handle personal information entrusted to us during the recruitment screening process as follows based on Japanese laws and regulations.

1. Purpose of use:

Personal information entrusted to us will be used for the purpose of receiving and keeping record of your application, and contacting you regarding the notification of screening and hiring results. In the case you are hired, we will use it for the purpose of employment and personnel labor management. Unless otherwise specified, we will acquire only the minimum necessary items for business. Submitting personal information is voluntary, but we would like to have your understanding that it may affect the screening process.

Personal information additionally received during the recruiting process is also subject to the same treatment stated above.

2. Provision of information to third parties

Except as stipulated by law, we will provide none of your personal information whatsoever to third parties without your consent. During the screening process, there may be a case in which we will consign part of our operations to a third party entity within the scope necessary to achieve the purpose of use shown in Clause 1 above.

3. Management of personal information

Your personal information will be strictly managed. Please note that the necessary documents submitted to us will not be returned. The personal information of unsuccessful applicants will be disposed of at our

responsibility.

4. For notification of purpose of use of personal information, disclosure, correction, addition, deletion, suspension of use, request for suspension of provision to third parties

You can request notification of the purpose of use and disclosure of personal information held by the NHK Symphony Orchestra. Following the disclosure, you can also request correction, addition, deletion, suspension of use, suspension of provision to third parties of personal information. However, please note that we cannot disclose any information related to hiring decisions.

We may ask you to confirm your identity in the process of requesting disclosure.

5. Contact details:

For inquiries regarding the handling of personal information and requests for disclosure and so forth, please contact the address below.

Contact details for inquiries regarding the handling of personal information:

Personal Data Protection Administrator
Accounts and General Affairs Division
NHK Symphony Orchestra
Ph. 03-5793-8111 (Business hours 10:00 – 18:00)

Confirmation of consent

I agree to Clauses 1 to 5 above in accordance with the laws and regulations of Japan and hereby affix my signature.

Date: MM/DD/YY

Name in full